

# Witney Town Council

**Mrs Sharon Groth FSLCC fCMgr**  
Town Clerk

**Cllr Duncan Enright**  
Mayor of Witney



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18 September 2019

To: Members of the Planning and Development Committee - *R Smith, J Aitman, L Ashbourne, T Ashby, M Jones, A McMahon and A Prosser (and all other Town Councillors for information)*

You are hereby summonsed to a Meeting of the **Planning and Development Committee** to be held in the Council Chamber, Town Hall on **Tuesday, 24th September, 2019 at 7.00 pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **ELECTION OF VICE CHAIR**

2. **Apologies for Absence**

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of a substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of the Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

3. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

4. **Public Participation**

*The meeting will adjourn for this item.*

Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a maximum of five minutes on any matter relating to an item on the agenda.

5. **Minutes** (Pages 3 - 22)

- a. To adopt and sign as a correct record the minutes of the meetings held on 23 July, 13 August and 3 September 2019 (enclosed)
- b. Matters arising from the above minutes.

6. **Planning Applications** (Pages 23 - 26)

Schedule enclosed.

7. **Planning Decisions** (Pages 27 - 28)

Schedule enclosed.

8. **Oxfordshire Cotswolds Garden Village Area Action Plan (AAP) - Preferred Options**

To receive and consider the consultation from WODC available at:

<https://www.westoxon.gov.uk/gardenvillage>



Town Clerk